Step by Step Instructions for COB

1. Determine if your Chapter is eligible by finding out what Total has been set to.

2. Plan a casual event. Publicize to the campus community, using all available methods. Find out if there are names on the Greek Interest List.

3. When Potential Members attend your event, have them fill out a Potential New Member Form (found on the Greek website). Afterwards, turn those in to Stacey so that grades can be checked.

4. After you hear back about PNM's grades, your Chapter may vote. When you decide who you going to extend a bid to, fill out the digital form to notify Stacey.

5. After extending your bid a PNM, they should be given 24 hours to accept. Once they accept, they should see Stacey the next BUSINESS day to sign their acceptance paperwork.