

MISSING ON CAMPUS STUDENT POLICY

The purpose of this policy is to convey the procedures of the University's response to reports of "on-campus" missing students, as required by the Higher Education Opportunity Act of 2008. This policy applies to all students and in particular to those residing in campus housing, including off-campus apartment units leased by the University for students.

If a member of the University community or a parent has reason to believe that a student who resides in on-campus housing is missing, he or she must immediately contact the Office of Public Safety & Security at 610-660-1111.

The Missing Student notification will generate a Public Safety & Security Incident Report and subsequent investigation.

Investigation efforts will include, but are not limited to, checking the student's residence, class schedule, swipe access history, meal plan usage, location of private vehicle; speaking with friends and acquaintances; and calling the student's cell phone number.

Once an investigation has been conducted, should the Office of Public Safety & Security determine that the student is missing and has been missing for a period of 24 hours or more, the appointed University representative will contact Philadelphia or Lower Merion Police as well as the individual that has been designated as the student's confidential missing person contact within 24 hours of the determination that the student is missing. Additionally, the Vice President for Student Life will be notified. For non-emancipated students less than 18 years of age, a custodial parent or guardian will be notified by the University within 24 hours of the determination that the student is missing, in addition to any emergency or confidential contacts listed. Regardless of a student's age, and regardless of whether a student registered a confidential contact person, the University will notify Philadelphia or Lower Merion Police within 24 hours of the determination that the student is missing, unless the local law enforcement agency was the entity that made the determination that the student is missing.

Each student has the option to register a confidential contact person(s) to be notified within 24 hours of a determination by the Office of Public Safety & Security or local law enforcement that the student is missing. Students have the option to register or revise this confidential contact(s) at any point in the academic year. Registration is available via The Nest and the information collected will only be accessible to authorized University officials. The confidential contact person(s) may not be disclosed except to law enforcement personnel in furtherance of a missing person investigation. If, during the initial stages of the investigation, it has been determined that the student is "involuntarily missing," i.e., abducted, kidnapped, or endangered, the appropriate law enforcement agency will be contacted immediately. Upon these exigent circumstances, it will not be necessary to wait for 24 hours to make the required aforementioned notifications.