Term: __________________________

Check One:

____ College of Arts and Sciences Course
____ Haub School Business Course
____ School of Health Studies and Education Course

1 Student Name (print): ____________________________________________________________
   Student ID: __________________________________________________________________
   Student Level: _____ Undergraduate Day _____ PLS/HDC _____ Graduate
   Class Level: _____ Freshman _____ Sophomore _____ Junior _____ Senior _____ Graduate _____ Other
   Major(s): _________________________________________________________________

2 Permission is requested to change status from credit to audit in the following course:

   CRN#  Subject  Course #  Section #  Credits  Instructor
   Student Signature: __________________________________ Date: ________________

3 Request has been discussed with the student and is: _____ recommended _____ not recommended
   Instructor Name (print): _______________________________________
   Instructor Signature: _________________________________________ Date: ________________

4 Request has been: _____ approved _____ not approved
   Associate Dean (print): ______________________________________
   Associate Dean Signature: ________________________________ Date: ________________

To receive an audit grade (X), a student is required to attend scheduled classes and do regular course assignments and exercises. An auditor is not required to take the final exam or write a term paper. Exceeding the class cut policy determined by the instructor will result in the grade being changed from audit (X) to withdrawal (W).