PASS/NO PENALTY

Student Name_________________________________________ ID. Number______________________________________

Semester______________________ Course__________________________________________

Criteria for a course to be declared Pass/No Penalty:

➢ The course selected is on the undergraduate level.

➢ The student is an undergraduate degree-seeking student.

➢ The course selected is a free elective and does not count in any way toward my general education requirements, or my prescribed major or minor program requirements.

➢ The student must have attained a junior or senior status at the University.

➢ The student can declare only one Pass/no penalty course per semester.

I understand and state that the above captioned course does meet the stated criteria for declaring it a PASS/NO PENALTY course. I further acknowledge that I understand that by declaring this a PASS/NO PENALTY course that:

➢ I cannot reverse this option once it is declared even it is later determined that the course could have been counted toward my general education requirements, or my prescribed major or minor program requirements.

➢ Credits earned will ONLY be awarded if a passing grade is attained.

➢ The final grade (P/NP-Pass/NO PENALTY) will result in no effect on my grade point average (GPA).

Student Signature ______________________________________ Date______________________

Received By__________________________________________ Date______________________

In addition to the above stipulations, students are required to submit their request to Hawk Central (BL 121) by the conclusion of the add/drop period for that class. Students may check their Detailed Schedules to confirm the change in "Grade Mode" for that class. Once accepted by the Hawk Central personnel, the student accepts responsibility for the course meeting the stated eligibility requirements.