

SAINT JOSEPH'S UNIVERSITY

CHANGE FROM CREDIT TO AUDIT

Term: _____

Check One:

College of Arts and Sciences Course

Graduate Program Course

Haub School of Business Course

Continuing Education Course

College of Professional and Liberal Studies Course

1 Student Name: _____

Student Identification Number: _____

College: Arts & Sciences Students

Haub School of Business Students

College of Professional and Liberal Studies Students

Graduate Program Students

Class Level: Freshman Sophomore Junior Senior Other

Major: _____

2 Permission is requested to change status from credit to audit in the following course:

CRN #

Subject

Course #

Section #

Credits

Instructor

Signature of Student: _____ Date: _____

3 Request has been discussed with the student and is recommended not recommended

Instructor: _____ Date: _____

4 Request has been approved not approved

Signature of Associate/Assistant Academic Dean: _____

Date: _____

To receive an audit grade (X), a student is required to attend scheduled classes and do regular course assignments and exercises. An auditor is not required to take the final exam or write a term paper. Exceeding the class cut policy determined by the professor will result in the grade being changed from audit (X) to withdrawal (W).