

## Service-Learning at Saint Joseph's University



### IHM Center for Literacy

<b>Address</b>	7341 Cottage St. Philadelphia, PA 19136* *please note and use this exact address for this site
<b>Supervisor</b>	Sister Margaret Paul, Director
<b>Phone</b>	(215) 338-3120
<b>Email</b>	<a href="mailto:Ihmcenter4literacy@yahoo.com">Ihmcenter4literacy@yahoo.com</a>
<b>Transportation</b>	Approximate Travel Time by Car: 30 Minutes
<b>Service Times</b>	Tuesday 6:00-9:00pm Thursday 10:00-11:30am
<b>Placement Availability</b>	2 students per day
<b>Clearances Required</b>	Criminal Records Check

**Orientation & Requirements:** IHM Center for Literacy policies require 1 clearance to volunteer at this placement: Criminal Record Check, More information on how to complete this clearance is available at [www.sju.edu/servicelearningstudents](http://www.sju.edu/servicelearningstudents) and at Placement Awareness Training.

**Mission Statement:** The mission of the IHM Center for Literacy is to teach English Language skills to multi-ethnic, non-English speaking adult immigrants and thus enable them to integrate more comfortably and confidently into American life

The learning environment of the IHM Center for Literacy is characterized by the following:

Reverence and Respect; Excellence and Achievement;

Hospitality and Inclusivity

**Student Role in Agency:**

- Assist teachers in classroom
- Work one on one or in small groups with learners
- Work on computer with basic skills, DVD from student books, games
- Freedom to use initiative to help in ways not specified

**Features of Agency:**

- Work with over 40 different nationalities
- Curriculum geared toward skills outside the classroom—citizenship, GED, financial responsibility, job applications, empower learners through reducing both language and culture barrier

**Orientation:** SJU and IHM Center for Literacy require you to complete a Criminal Record Check. More information will be provided at Placement Awareness Training or can be found at [www.sju.edu/servicelearningstudents](http://www.sju.edu/servicelearningstudents). An orientation will be provided by Director at first time of service