

Tips for Searching the Course Schedule

Basic & Advanced Search Options

Course Search Options

Basic Search

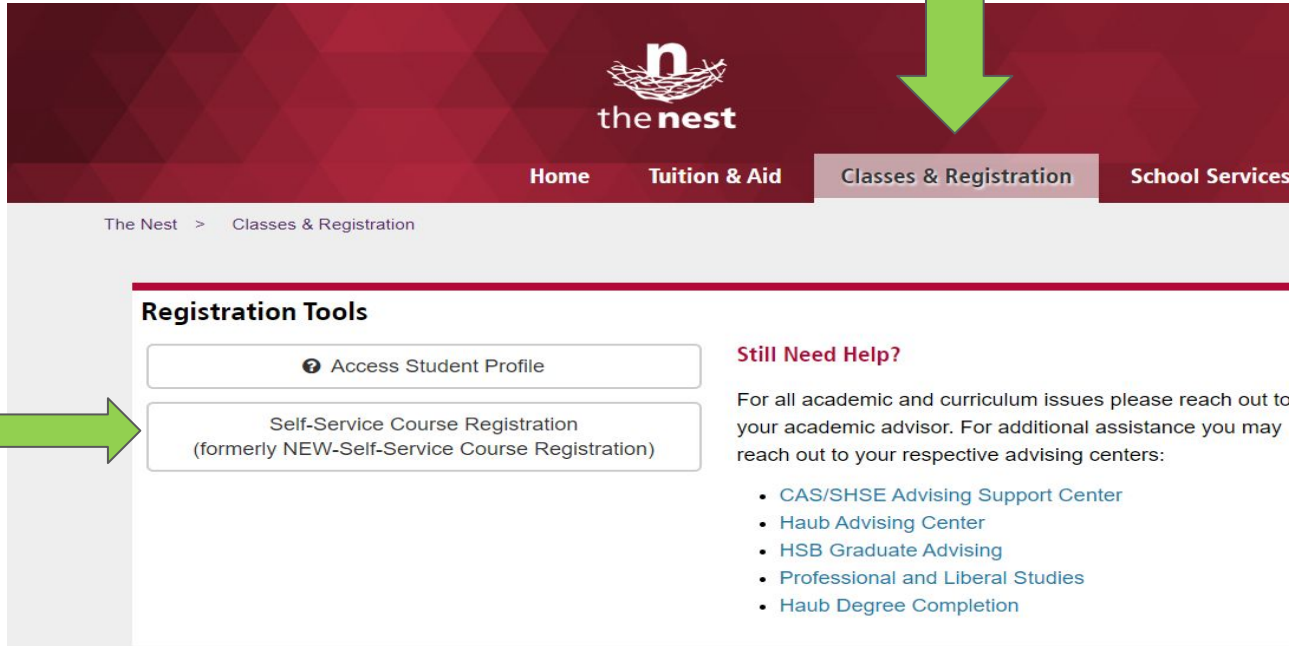
Used when searching for a specific course (e.g., ENG 101)

Advanced Search

Used when searching for a category of courses (e.g., diversity overlay) rather than a specific course.

Basic Search

- To do a Basic Search, log onto the Nest:
 - Click on the Classes and Registration Tab
 - Then click Self-Service Course Registration



The screenshot displays the 'the nest' website interface. At the top, there is a dark red header with the 'the nest' logo (a white 'n' inside a nest) and navigation tabs: 'Home', 'Tuition & Aid', 'Classes & Registration', and 'School Services'. A green arrow points down to the 'Classes & Registration' tab. Below the header, a breadcrumb trail reads 'The Nest > Classes & Registration'. A red horizontal line separates the header from the main content area. On the left, under the heading 'Registration Tools', there are two buttons: 'Access Student Profile' and 'Self-Service Course Registration (formerly NEW-Self-Service Course Registration)'. A green arrow points to the 'Self-Service Course Registration' button. To the right, under the heading 'Still Need Help?', there is a paragraph of text and a list of advising centers: 'CAS/SHSE Advising Support Center', 'Haub Advising Center', 'HSB Graduate Advising', 'Professional and Liberal Studies', and 'Haub Degree Completion'.

the nest

Home Tuition & Aid **Classes & Registration** School Services

The Nest > Classes & Registration

Registration Tools

[Access Student Profile](#)

[Self-Service Course Registration
\(formerly NEW-Self-Service Course Registration\)](#)

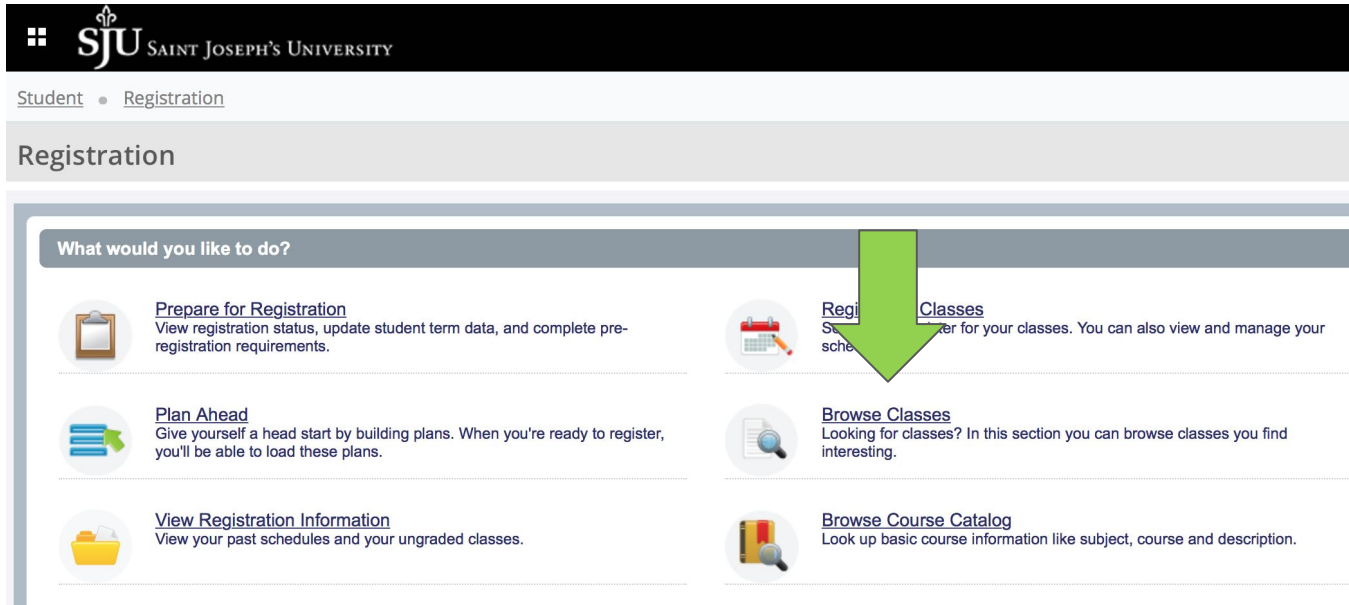
Still Need Help?

For all academic and curriculum issues please reach out to your academic advisor. For additional assistance you may reach out to your respective advising centers:

- [CAS/SHSE Advising Support Center](#)
- [Haub Advising Center](#)
- [HSB Graduate Advising](#)
- [Professional and Liberal Studies](#)
- [Haub Degree Completion](#)







Registration Home Page

Click on Browse Classes

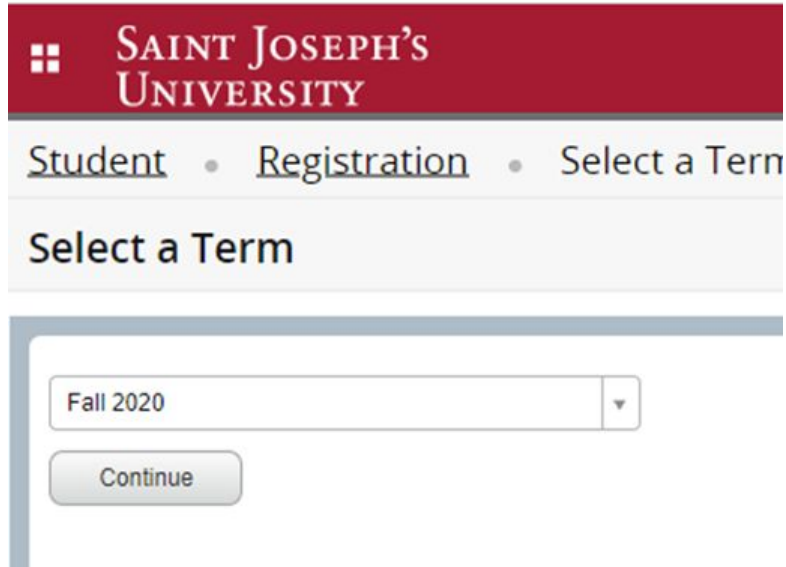


The screenshot shows the top navigation bar of the SJU website with the logo and name. Below it is a breadcrumb trail: Student > Registration. The main heading is 'Registration'. A grey bar asks 'What would you like to do?'. Below this are six options, each with an icon and a description. A large green arrow points down to the 'Browse Classes' option.

What would you like to do?

-  **[Prepare for Registration](#)**
View registration status, update student term data, and complete pre-registration requirements.
-  **[Register for Classes](#)**
Sign up for your classes. You can also view and manage your schedule.
-  **[Plan Ahead](#)**
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
-  **[Browse Classes](#)**
Looking for classes? In this section you can browse classes you find interesting.
-  **[View Registration Information](#)**
View your past schedules and your ungraded classes.
-  **[Browse Course Catalog](#)**
Look up basic course information like subject, course and description.

Select a Term

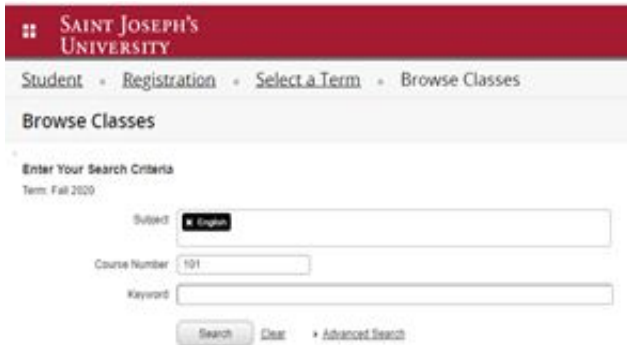


The screenshot shows the Saint Joseph's University registration interface. At the top is a red header with the university's logo and name. Below the header is a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#). The main heading is "Select a Term". Below this is a dropdown menu with "Fall 2020" selected and a downward arrow. A "Continue" button is positioned below the dropdown.

- Select the correct term
- Click Continue

Basic Search

Example: ENG 101 Craft of Language



The screenshot shows the Saint Joseph's University website navigation and search interface. At the top, the university logo is on the left, and navigation links for Student, Registration, Select a Term, and Browse Classes are on the right. Below the navigation is a 'Browse Classes' section with the heading 'Enter Your Search Criteria' and 'Term: Fall 2020'. The search form includes three input fields: 'Subject' with a dropdown menu showing 'English', 'Course Number' with the text '101', and 'Keyword'. Below the fields are 'Search', 'Clear', and 'Advanced Search' buttons.

Search by subject and/or course #

- Select Subject
- Enter the course number, if known
- Click Search

Basic Search Results

SAINT JOSEPH'S UNIVERSITY

Student » Registration » Select a Term » Browse Classes

Browse Classes

Search Results — 49 Classes
Term: Fall 2020 Subject: English Course Number: 101

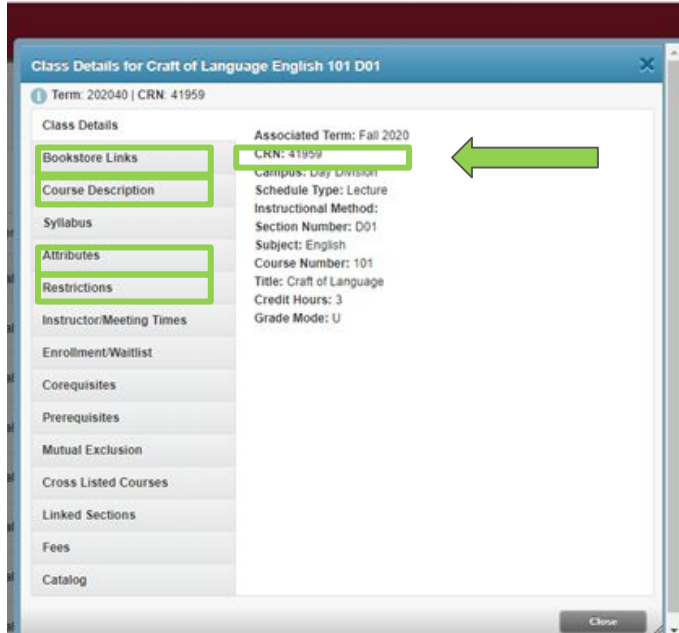
Title	Subject Description	Course No.	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute
Craft of Language Lecture	English	101	D01	3	41959	Fall 2.	Oltman, Owen (Primary)	Su Tu We Th Fr Sa 12:30 PM - 01:45 PM Type: Class Bulk Day ...		3 of 18 seats rema...	Undergraduate
Craft of Language Lecture	English	101	D02	3	41960	Fall 2.	Oltman, Owen (Primary)	Su Tu We Th Fr Sa 02:00 PM - 03:15 PM Type: Class Bulk Day ...		16 of 18 seats rem...	Undergraduate
Craft of Language Lecture	English	101	D03	3	41961	Fall 2.	Goodhue, Melissa (Prim...	Su Tu We Th Fr Sa 02:00 PM - 03:15 PM Type: Class Bulk Day ...		17 of 18 seats rem...	Undergraduate
Craft of Language Lecture	English	101	D04	3	41962	Fall 2.	Lindner, Aeri (Primary)	Su Tu We Th Fr Sa 03:30 PM - 04:45 PM Type: Class Bulk Day ...		18 of 18 seats rem...	Undergraduate
Craft of Language Lecture	English	101	D05	3	41963	Fall 2.	Mazzeo, Jason (Primary)	Su Tu We Th Fr Sa 01:25 PM - 02:15 PM Type: Class Bulk Day ...		16 of 18 seats rem...	Undergraduate
Craft of Language Lecture	English	101	D06	3	41964	Fall 2.	Mazzeo, Jason (Primary)	Su Tu We Th Fr Sa 02:30 PM - 03:20 PM Type: Class Bulk Day ...		17 of 18 seats rem...	Undergraduate
Craft of Language Lecture	English	101	D07	3	41965	Fall 2.		Su Tu We Th Fr Sa 11:15 AM - 12:05 PM Type: Class Bulk Day ...		18 of 18 seats rem...	Undergraduate
Craft of Language Lecture	English	101	D08	3	41966	Fall 2.		Su Tu We Th Fr Sa 12:20 PM - 01:10 PM Type: Class Bulk Day ...		18 of 18 seats rem...	Undergraduate
Craft of Language Lecture	English	101	D09	3	41967	Fall 2.	Patterson, Paul (Primary)	Su Tu We Th Fr Sa 12:30 PM - 01:45 PM Type: Class Bulk Day ...		16 of 18 seats rem...	Undergraduate
Craft of Language Lecture	English	101	D10	3	41968	Fall 2.	Patterson, Paul (Primary)	Su Tu We Th Fr Sa 02:00 PM - 03:15 PM Type: Class Bulk Day ...		18 of 18 seats rem...	Undergraduate

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For additional course information (including instructional method), click on the course title

If displayed on multiple pages, Click on the arrow to see all results

Important Course Information



Class Details contains links to the catalog and bookstore. Below are highlights of the important information found on this page.

CRN is an important number for Registration. Record CRN on your Schedule Builder Worksheet.

Course Description - A summary of the goals and objectives for the course.

Bookstore Links - Link to access SJU Barnes and Noble Bookstore

Attributes will tell you all requirements that the course will meet (e.g., writing intensive overlay, philosophical Anthropology, Service Learning, etc.).

Restrictions – review to see if there are any restrictions that will prevent registration (e.g., reserved for a specific class, major, etc).

Instructional Method

The screenshot shows a web browser window with a navigation bar at the top containing links like 'Route 1 Live Traf...', 'Create a CLEP Polic...', 'Year 2015 Calendar', 'Tools | The Success...', 'Imported', and 'Academic Calendar...'. The main content is a modal window titled 'Class Details for Bio I: Cells Biology 101 D01'. The modal has a left sidebar with a list of menu items: 'Class Details', 'Bookstore Links', 'Course Description', 'Syllabus', 'Attributes', 'Restrictions', 'Instructor/Meeting Times', 'Enrollment/Waitlist', 'Corequisites', 'Prerequisites', 'Mutual Exclusion', 'Cross Listed Courses', 'Linked Sections', 'Fees', and 'Catalog'. The main area of the modal displays the following information: 'Term: 202040 | CRN: 41594', 'Associated Term: Fall 2020', 'CRN: 41594', 'Campus: Day Division', 'Schedule Type: Lecture', 'Instructional Method: HyFlex', 'Section Number: D01', 'Subject: Biology', 'Course Number: 101', 'Title: Bio I: Cells', 'Credit Hours: 4', and 'Grade Mode: U'. A large green arrow points from the right towards the 'Instructional Method: HyFlex' text.

Instructional Method is listed on the Class Details link

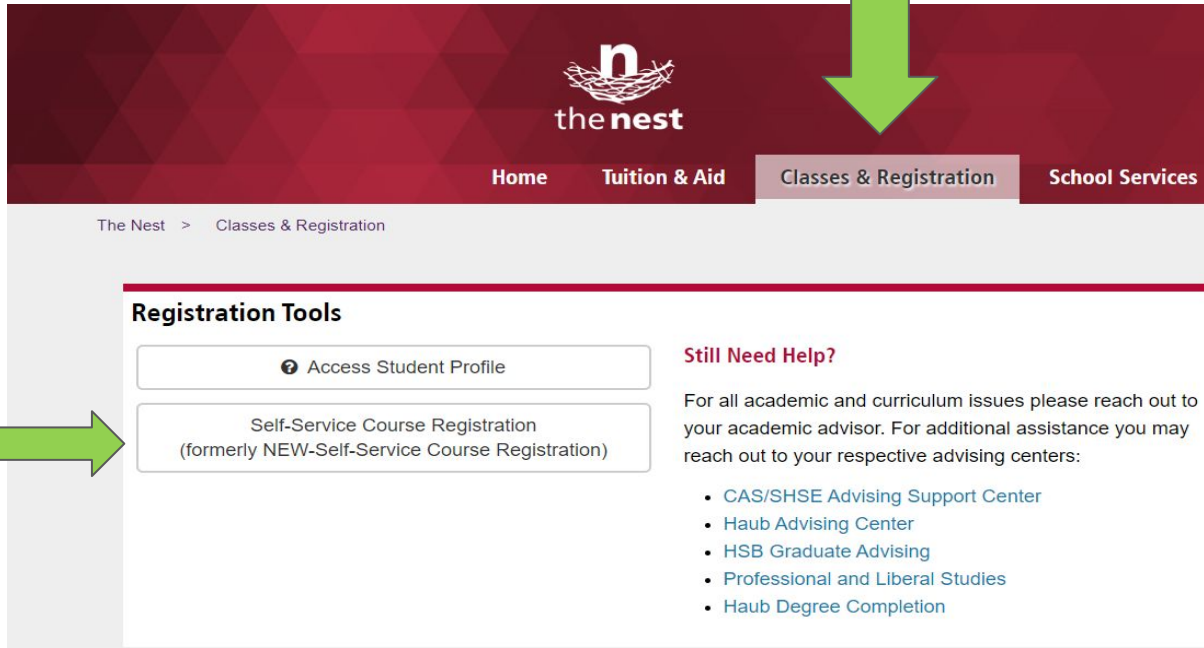
Advanced Search Option

- Use the Advanced Search Function when you are searching for a category of courses (e.g., diversity overlay) rather than a specific course.
- Advanced Search options include:
 - **Course Attribute** (e.g. searching for overlays or categories of GEP variable courses)
 - **Specific day and time**
 - **Instructional Method** (e.g., Online, Hybrid, HyFlex, Face-to-Face)

Advanced Search

Log onto the Nest

- Select Classes and Registration Tab
- Click on Self-Service Course Registration



The screenshot displays the 'the nest' website interface. At the top, there is a dark red header with the 'the nest' logo in the center. Below the logo is a navigation menu with four tabs: 'Home', 'Tuition & Aid', 'Classes & Registration', and 'School Services'. The 'Classes & Registration' tab is highlighted with a light gray background. A large green arrow points down to this tab. Below the navigation menu, there is a breadcrumb trail: 'The Nest > Classes & Registration'. Underneath, there is a section titled 'Registration Tools' with a red border. This section contains two buttons: 'Access Student Profile' and 'Self-Service Course Registration (formerly NEW-Self-Service Course Registration)'. A large green arrow points to the 'Self-Service Course Registration' button. To the right of the 'Registration Tools' section, there is a heading 'Still Need Help?' followed by a paragraph of text and a bulleted list of advising centers.

the nest

Home Tuition & Aid **Classes & Registration** School Services

The Nest > Classes & Registration

Registration Tools

[Access Student Profile](#)

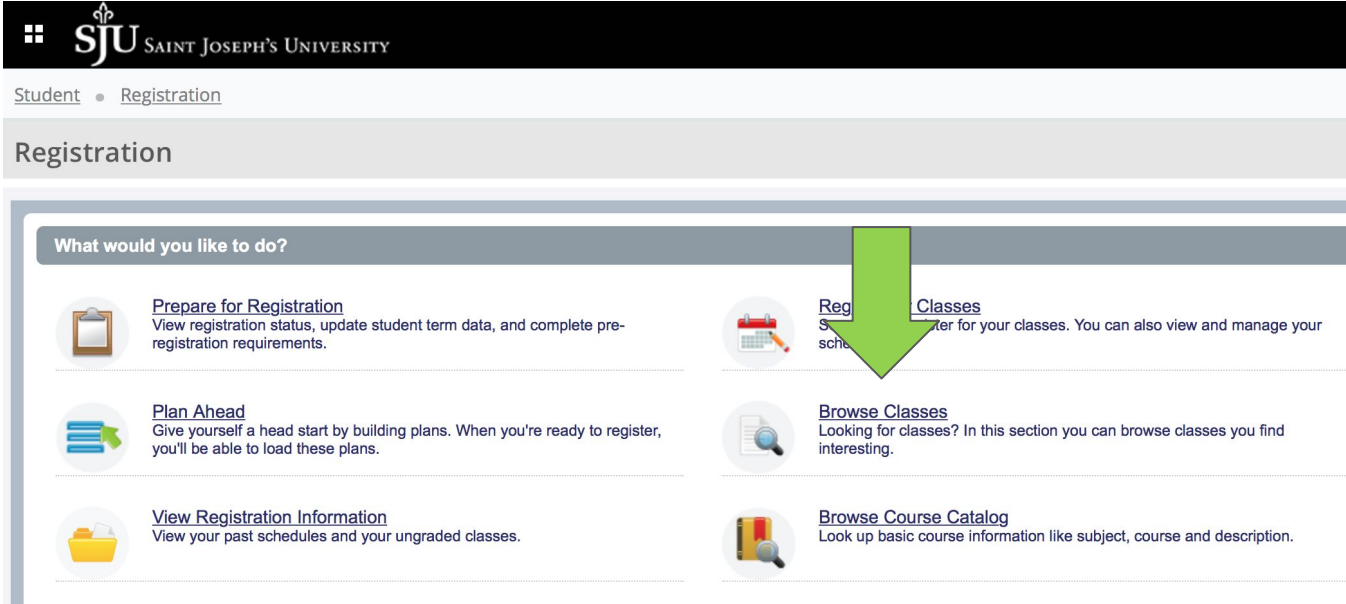
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\(formerly NEW-Self-Service Course Registration\)](#)

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Registration Home Page

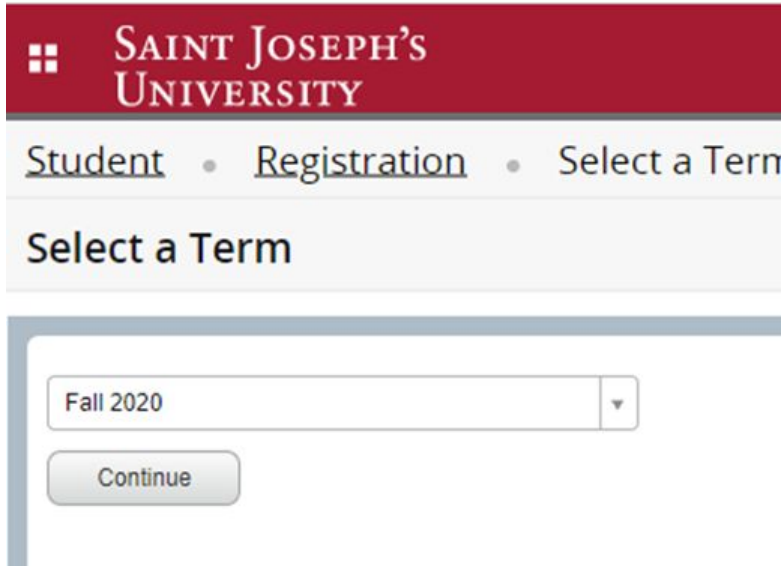


The screenshot shows the top navigation bar of the SJU website with the university logo and name. Below it is a breadcrumb trail for 'Student' > 'Registration'. The main heading is 'Registration'. A grey bar asks 'What would you like to do?'. Below this are six cards, each with an icon, a title, and a description. A large green arrow points to the 'Register for Classes' card.

What would you like to do?

- Prepare for Registration**
View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead**
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- View Registration Information**
View your past schedules and your ungraded classes.
- Register for Classes**
Select a class and register for your classes. You can also view and manage your schedule.
- Browse Classes**
Looking for classes? In this section you can browse classes you find interesting.
- Browse Course Catalog**
Look up basic course information like subject, course and description.

Select a Term



The screenshot shows the Saint Joseph's University website header with the logo and name. Below the header is a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#). The main heading is "Select a Term". Below this is a dropdown menu with "Fall 2020" selected and a downward arrow. A "Continue" button is located below the dropdown.

- Select the correct term
- Click Continue

Advanced Search

Example: First-Year Seminar Search

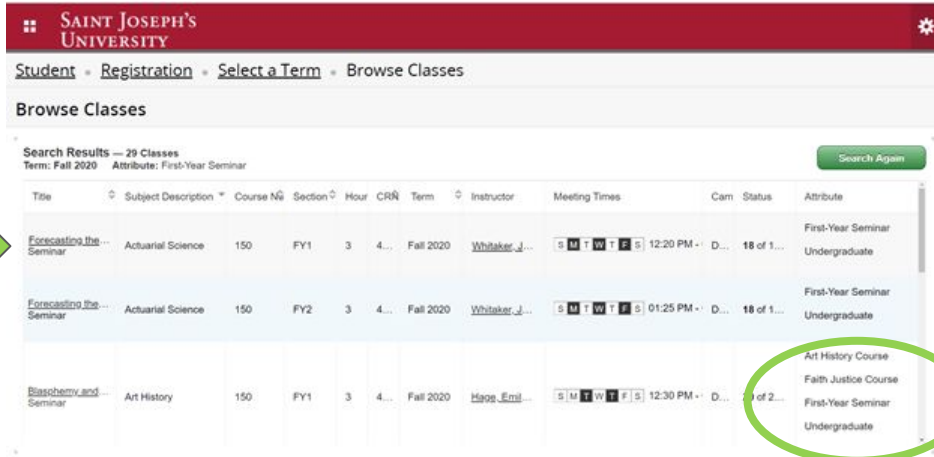
The screenshot shows the 'Browse Classes' page on Saint Joseph's University's website. The page has a red header with the university's name and navigation links for 'Student', 'Registration', 'Select a Term', and 'Browse Classes'. Below the header, there is a section titled 'Enter Your Search Criteria' with a dropdown menu for 'Term: Fall 2020'. The main search area contains several input fields: 'Subject', 'Course Number', 'Keyword', 'Keyword (With All Words)', 'Keyword (With Any Words)', 'Keyword (Exact Phrase)', and 'Keyword (Without The Word)'. The 'Attribute' field is set to 'First Year Seminar', which is highlighted by a green arrow pointing from the left. Below the 'Attribute' field are fields for 'Campus', 'Level', 'Buildings', 'College', 'Departments', 'Instructional Methods', and 'Schedule Type'. At the bottom of the search area, there is a 'Search' button, a 'Clear' button, and a link to 'Advanced Search'. A green arrow points up to the 'Search' button.

Example:

Search all subjects for first year seminars

- **Subject field** = blank to include all subjects
- **Attribute field** = First Year Seminar
- Click Search

Advanced Search Results



SAINT JOSEPH'S UNIVERSITY

Student » Registration » Select a Term » Browse Classes

Browse Classes

Search Results — 29 Classes
Term: Fall 2020 Attribute: First-Year Seminar [Search Again](#)

Title	Subject Description	Course N#	Section	Hour	CR#	Term	Instructor	Meeting Times	Cam	Status	Attribute
Forecasting the Seminar	Actuarial Science	150	FY1	3	4...	Fall 2020	Whitaker, J...	S M T W T F S 12:20 PM	D...	18 of 1...	First-Year Seminar Undergraduate
Forecasting the Seminar	Actuarial Science	150	FY2	3	4...	Fall 2020	Whitaker, J...	S M T W T F S 01:25 PM	D...	18 of 1...	First-Year Seminar Undergraduate
Bioscience and Seminar	Art History	150	FY1	3	4...	Fall 2020	Hago, Emi...	S M T W T F S 12:30 PM	D...	9 of 2...	Art History Course Faith Justice Course First-Year Seminar Undergraduate

Tips

- Columns can be expanded to see additional information
- The Attribute column will indicate all requirements a course meets
- As noted above, for Additional course information, click on the course title (see green arrow)

Searching by Instructional Method

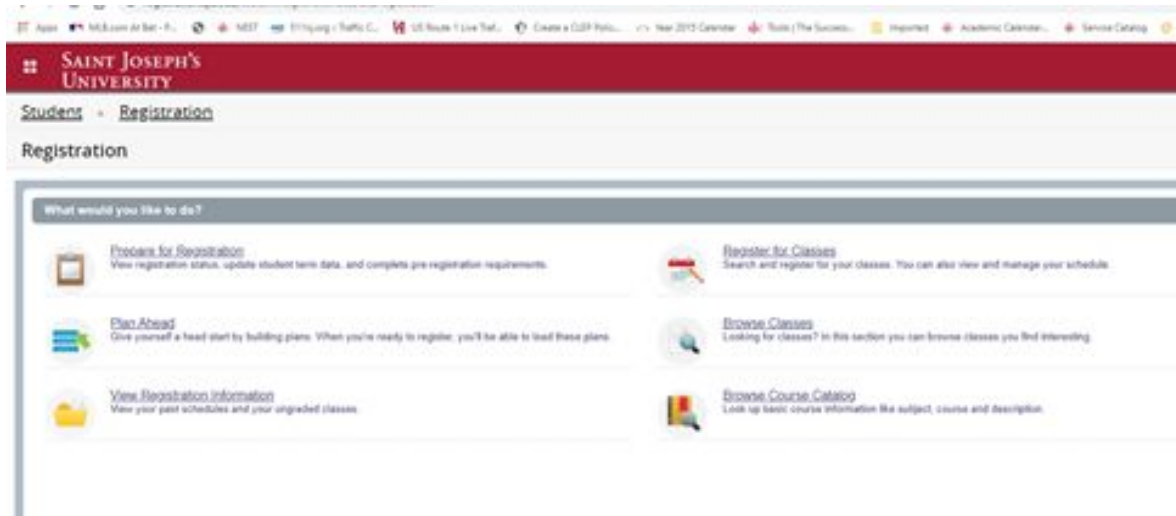
In an effort to provide as much flexibility as possible, spring 2021 classes will be offered in a variety of modalities including:

- Online
- HyFlex
- Hybrid
- face-to-face

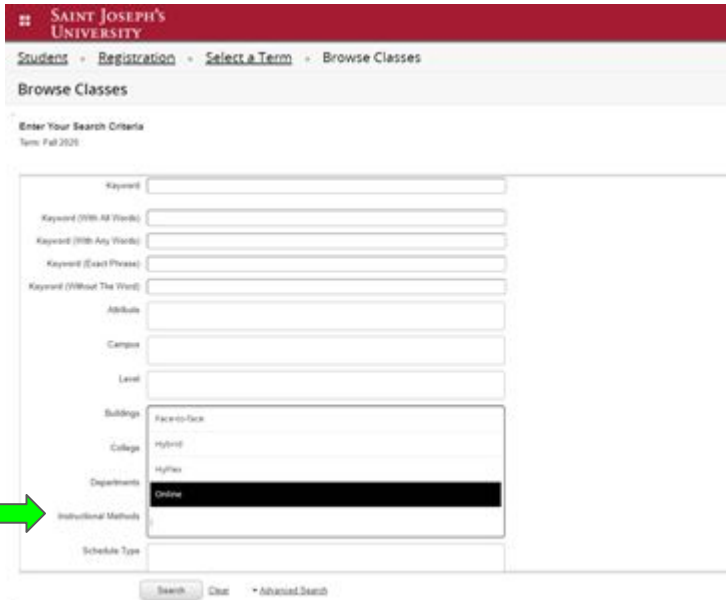
If you are a fully remote student in spring, your instructional method options include Online and HyFlex. Accommodations in Hybrid courses will be considered only in extraordinary circumstances and will require instructor and department chair approval.

Advanced Search - Instructional Method

- Log into the Nest
- Click on the Classes & Registration tab > Self-Service Course Registration > Spring 2021 > Browse Classes



Advanced Search - Instructional Method



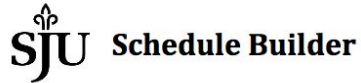
The screenshot shows the Saint Joseph's University registration system. At the top, there is a red navigation bar with the university logo and the text "SAINT JOSEPH'S UNIVERSITY". Below this, there are navigation links: "Student", "Registration", "Select a Term", and "Browse Classes". The main heading is "Browse Classes". Underneath, there is a section for "Enter Your Search Criteria" with a dropdown for "Term: Fall 2026". The search criteria form includes several input fields: "Keyword", "Keyword (With All Words)", "Keyword (With Any Words)", "Keyword (Exact Phrases)", "Keyword (Without The Word)", "Address", "Campus", "Level", "Buildings" (with a dropdown menu showing "Hickory Oaks"), "College" (with a dropdown menu showing "Hybrid"), "Department" (with a dropdown menu showing "HyFlex"), and "Instructional Methods" (with a dropdown menu showing "Online"). A green arrow points to the "Instructional Methods" dropdown menu. At the bottom of the form, there are buttons for "Search" and "Clear", and a link for "Advanced Search".

Use the **advanced search option** to search by instructional method.

Click on Search to view the results.

On the results page, click on the course title to confirm instructional method.

Next Steps - Build your Schedule



Monday	Tuesday	Wednesday	Thursday	Friday
8:00AM	8:00AM	8:00AM	8:00AM	8:00AM
9:05AM	9:30AM	9:05 AM	9:30AM	9:05AM
10:10AM	11:00 Free Period	10:10AM	11:00 Free Period	10:10AM
11:15AM		11:15AM		11:15AM
12:20PM	12:30 PM	12:20PM	12:30 PM	12:20PM
1:25PM	2:00PM	1:25PM	2:00PM	1:25PM
2:30PM		2:30PM		2:30PM
3:35PM	3:30PM	3:35PM	3:30PM	3:35PM
4:40PM	5:00PM	4:40PM	5:00PM	4:40PM

[Download the Schedule Builder Worksheet](#)

As you are researching courses, create multiple schedules, just in case your ideal sections fill before you register.

Record course subject, course number, section, and CRN on the worksheet (e.g., ENG 101, section D01, CRN 42508)

Questions?

Advising Support Center for CAS and SHSE

Barbelin 117

610-660-2631

casadvising@sju.edu

shseadvising@sju.edu

www.sju.edu/casadvising

HSB Advising Center

Mandeville 150

610-660-3420

hsbadvisingcenter@sju.edu

www.sju.edu/hsbadvising