

**SAINT JOSEPH'S UNIVERSITY**

**CHANGE FROM CREDIT TO AUDIT**

- CHECK ONE:**       COLLEGE OF ARTS AND SCIENCES COURSE  
                          HAUB SCHOOL OF BUSINESS COURSE  
                          UNIVERSITY COLLEGE/SUMMER SESSION COURSE  
                          CONTINUING EDUCATION  
                          GRADUATE PROGRAM COURSE
- 

1. STUDENT NAME: \_\_\_\_\_  
IDENTIFICATION NUMBER:          
COLLEGE:     Arts and Sciences Student     Haub School of Business Student  
                  University College Student     Graduate Program Student  
CLASS LEVEL:     Freshman     Sophomore     Junior     Senior  
MAJOR: \_\_\_\_\_

2. Permission is requested to change status from credit to audit in the following course:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Dept.	Course No.	Section No.	Credits	INSTRUCTOR	
<input type="text"/>				<input type="text"/>	
STUDENT SIGNATURE				DATE	

---

3. Request has been discussed with the student and is recommended \_\_\_\_\_  
not recommended \_\_\_\_\_.

<input type="text"/>	<input type="text"/>
INSTRUCTOR SIGNATURE	DATE

---

4. Request is approved \_\_\_\_\_ not approved \_\_\_\_\_.

<input type="text"/>	<input type="text"/>
APPROPRIATE DEAN/DIRECTOR SIGNATURE	DATE

---

N.B. To receive an audit grade (X), a student is required to attend scheduled classes and do regular course assignments and exercises. An auditor is not required to take the final exam or write a term paper. Exceeding the class cut policy determined by the professor will result in the grade being changed from audit to withdrawal (W).