Employers that create accounts in Handshake are evaluated prior to gaining access to post on the site. In addition, each position posted is reviewed to ensure that it is consistent with our Handshake policy for employers. Information pertaining to an employer’s legitimacy may not be accessible at the time of posting so it is important to use your judgment when evaluating an opportunity both in Handshake and on other job search sites.

If you come across a position or have an interaction with an employer that seems unethical, unprofessional or causes you to question the legitimacy of the organization, please contact the Career Development Center immediately.

Some potential red flags to be aware of when evaluating an employer or opportunity:

- They ask you to provide your credit card, bank account numbers, or other personal financial documentation.
- The position requires a financial investment – particularly payment by wire service or courier.
- You are offered payment for allowing the use of your bank account (for example to deposit checks or transfer money).
- The posting focuses more on how much money you can potentially earn and not the responsibilities and scope of the role.
- The position offers pay that is in high excess to the average compensation for that position type.
- You are given a task or a start date via email or phone before interviewing with the company.
- If the company is a legitimate, well-known organization, but the contact uses a personal email account. For example @gmail.com or @yahoo.com instead of at the company domain.
- The posting or employer website includes many spelling and grammatical errors and/or includes broken links to pages.
- The written position description and the position described in an interview are inconsistent or extremely vague.
- You are asked to provide a photo of yourself.
- The position is home based and no office space exists.
- Positions that are listed as administration/office assistants and are listed as nationwide opportunities are likely scams.
- The company website is all about the job opportunity and not about the organization itself. Scammers often create basic web pages that seem legit at first glance, but don’t contain information about the company or its clients.
- Watch for anonymity. If it is difficult to find an address, actual contact, company name, etc. use caution. Fraud postings are illegal, so scammers will try to stay somewhat anonymous.
- The Google search adds the word scam in auto fill to your search on the company name. Read the Google results. Another source for scam reports is ripoffreport.com. Also check the Better Business Bureau at bbb.org (note: a company may not be registered with BBB and that does not speak to their legitimacy).

If you have any concerns about a potential employer, job or internship, please contact the Career Development Center immediately at (610) 660-3100 or careerhelp@sju.edu. We will look into the matter on your behalf and take appropriate action. Remember to exercise good judgment in your job or internship search.