



FRAUDULENT EMPLOYERS OR POSTINGS WARNING & DISCLAIMER

The Saint Joseph's University Career Development Center (CDC) posts job listings for the convenience of students. The university does not endorse or recommend employers, and a posting does not constitute an endorsement or recommendation. The university explicitly makes no representations or guarantees about job listings or the accuracy of the information provided by the employer. The university is not responsible for safety, wages, working conditions, or any other aspect of off-campus employment without limitation. While the Career Development Center strives to keep fraudulent and scam postings off Handshake via a vetting process, it is the responsibility of students to perform due diligence in researching employers when applying for or accepting off-campus employment and to thoroughly research the facts and reputation of each organization to which they are applying. Students should be prudent and use common sense and caution when applying for or accepting any position.

RED FLAGS: HOW TO IDENTIFY A POTENTIALLY FRAUDULENT POSTING OR EMPLOYER

Some potential red flags to be aware of when evaluating an employer or opportunity:

- They ask you to provide your credit card, bank account numbers, or other personal financial documentation.
- The position requires a financial investment – particularly payment by wire service or courier.
- You are offered payment for allowing the use of your bank account (for example to deposit checks or transfer money).
- The posting focuses more on how much money you can potentially earn and not the responsibilities and scope of the role.
- The position offers pay that is in high excess to the average compensation for that position type.
- You are given a task or a start date via email or phone before interviewing with the company.
- If the company is a legitimate, well-known organization, but the contact uses a personal email account. For example @gmail.com or @yahoo.com instead of at the company domain.
- The posting or employer website includes many spelling and grammatical errors and/or includes broken links to pages; the company doesn't have a website or the website does not seem to match the advertised job.
- The written position description and the position described in an interview are inconsistent or extremely vague.
- You are asked to provide a photo of yourself.
- The employer contacts you by phone. However, there is no way to call them back. The number is not available or disconnected.
- The position is home based and no office space exists.
- Positions that are listed as administration/office assistants and are listed as nationwide opportunities are likely scams.
- The company website is all about the job opportunity and not about the organization itself. Scammers often create basic web pages that seem legit at first glance, but don't contain information about the company or its clients.
- Watch for anonymity. If it is difficult to find an address, actual contact, company name, etc. use caution. Fraud postings are illegal, so scammers will try to stay somewhat anonymous.
- The Google search adds the word scam in auto fill to your search on the company name. Read the Google results. Another source for scam reports is ripoffreport.com. Also check the [Better Business Bureau](#) (note: a company may not be registered with BBB and that does not speak to their legitimacy) or the [Federal Trade Commission](#) to see if any complaints have been lodged against the company.



IF YOU DISCOVER YOU'VE BEEN SCAMMED:

If you have encountered a fraudulent posting, company or organization, please contact the Employer Engagement Team at the Saint Joseph's University Career Development Center via phone (30610.660.3100) or email recruit@sju.edu, so the posting can be investigated and appropriate action can be taken.

You should immediately contact the local police. The police are responsible for conducting an investigation (regardless of whether the scam artist is local or in another state).

If you have sent money to a fraudulent employer, you should contact your bank and/or credit card company immediately to close the account and dispute the charges.

If the incident occurred completely over the internet, you should file an incident report with [The United States Department of Justice](#) and the [Federal Trade Commission](#).

All job listings are posted at the discretion of the CDC. We will not post jobs that appear to discriminate against applicants on the basis of race, color, religion, creed, age, national origin, disabled or Vietnam Era veteran status, sexual orientation, disability, or gender. Career Services also reserves the right to refuse to post jobs that do not support the interests of the university.

If you come across a position or have an interaction with an employer that seems unethical, unprofessional or causes you to question the legitimacy of the organization, please contact the Career Development Center immediately at (610) 660.3100.