DEFINITION

An internship is a form of **experiential learning** that integrates **knowledge and theory learned** in the classroom with **practical application and skills development** in a professional setting. Internships give students the opportunity to gain valuable applied experience and make connections in professional fields they are considering for career paths; and **give employers the opportunity to guide and evaluate talent**.

- A learning experience that provides for applying the knowledge gained in the classroom. It must not be simply to advance the operations of the employer.
- The skills or knowledge learned must be transferable to other employment settings.
- The experience has a job description with desired qualifications.
- There are clearly defined learning objectives/goals related to the professional goals of the student’s academic coursework.
- Supervision and feedback must be provided by a professional with expertise and background in the field of the experience.
- There are resources, equipment, and facilities provided by the host employer that support learning objectives/goals.

(adapted from the National Association of Colleges and Employers, NACE)

SAINT JOSEPH’S UNIVERSITY INTERNSHIP PROGRAM

An internship typically lasts throughout a **semester and/or summer**. At Saint Joseph’s University internships can be **paid or unpaid, full---time or part---time**. Students may also complete internships as part of their educational requirements for **academic credit**, these experiences may have to meet additional criteria determined by the department. If a student wishes to receive credit it is their responsibility to follow the necessary policies and procedures.
BUILD YOUR BRAND ON CAMPUS

Internships and Cooperative Learning Programs are essential to employers’ college recruiting programs; almost half of full-time graduate level hires are converted from their internship program. Therefore, we believe in creating a partnership between employers and students and the University by providing a variety of opportunities to be involved with our campus:

- Tailored ‘Recruiting Action Plans’
- On Campus Recruiting (interviewing)
- Fall & Spring Career Fairs
- Customized resume referrals
- Employer Appreciation Events (each semester)
- Posting in Handshake
- Industry Meet-Ups: Networking Series
- Consultations with our Employer Relations Team

RECRUIT AND HIRE STUDENTS

Career Fairs and on-campus recruiting are rated highest in terms of effectiveness for recruiting interns, as well as job listings on college career websites. To get started, please Register through Handshake by going to https://goo.gl/VbRMGF and connect with our school. As the hiring organization, you choose the selection process appropriate for you and have the opportunity to select the candidate who best fits your needs.

CONTACT US!

Contact Pam Kokkalis, Associate Director of Employer Engagement, at the Saint Joseph’s University Career Development Center. Pam is here to provide assistance through every part of the internship process, from starting a program to posting positions.

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