

Arrupe Center Fellows Program

Request for Teaching Proposals

Dear HSB Faculty:

This request for proposals contains a **program description** and **guidelines** for the Arrupe Center Fellows Program. We are pleased to offer a wide variety of opportunities to support your efforts integrating ethics into your teaching and research. **To apply, please fill out the online application found on our [website](#).**

Feel free to consult with us before you submit your application. We are eager to help you shape an innovative and rigorous proposal. We very much appreciate your participation in this exciting new initiative in the Haub School of Business.

Sincerely,

Arrupe Center Staff

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Arrupe Center Teaching Fellows

HSB faculty work with Arrupe Center to produce ethics-based pedagogical enhancements to courses and curricula. Support will typically be provided through the following process:

1. HSB faculty submit ethics-based teaching proposals to the Arrupe Center.
2. Arrupe Center faculty work with HSB faculty to infuse ethical theory, methods, and decision-making perspectives in courses and curricula:
 - a. Curricular Integration – Departments can create customized ethical learning opportunities in courses (vertically and horizontally). A department member will

act as champion to integrate ethics vertically throughout the department's curriculum.

- b. Course Development Integration – Faculty can redesign existing courses or create new courses to establish ethics as a prominent foundation or integral dimension.

Arrupe Center Teaching Fellowship Funding

The Arrupe Center Teaching Fellowship funding:

Individual \$3,000

Joint Fellowships \$4,000 (two full-time faculty members - \$2,000 per person)

Guidelines for Arrupe Center Teaching Fellowships

1. Potential Arrupe Center Fellows submit proposals to Arrupe Center staff to engage in professional development activities. Proposals are evaluated based upon a) the degree to which these activities serve to integrate ethics in research, teaching, and/or student learning, b) the quality, rigor, and completeness of the proposal, c) the complementarity to the applicants' research, teaching, and faculty development plans, and d) available funds.
2. Funding is available for ethics-related course development that: a) develops a new course with ethical content or b) transforms an existing course with subsequent integration of ethical content. Funding is not available for work that is already completed, regardless of ethical content, or previously funded from another source. Applicants must specify how their teaching will substantially evolve as a result of becoming an Arrupe Center Fellow. Submissions are accepted on a rolling basis and subject to funds availability.
3. Joint submissions are welcome as long as the lead applicant is an HSB faculty member. Funding awards will be divided evenly among all applications who are HSB faculty. Arrupe Professional Development and Teaching Fellowships are available to tenure-track or visiting faculty. In order to be eligible, visiting faculty must have at least three years of continuous employment with the Haub School of Business, and be qualified as a Scholarly Practitioner, Scholarly Academic, Instructional Practitioner or a Practice Academic as defined by the Association to Advance Collegiate Schools of Business (AACSB) Standard 15 (<https://www.aacsb.edu/accreditation/resources/frequently-asked-questions/faculty-qualifications>
4. An Arrupe Center Teaching stipend funding cycle starts on notification of acceptance and ends 12 months later. One-half of stipends will be distributed upon acceptance of proposals and the remainder upon project completion so long as such completion occurs within one calendar year of the date of acceptance. **After the end of the cycle, no funds can be disbursed.** The project is considered complete once you have provided a syllabus and a letter from your chair indicating that the course has been submitted for consideration by your department.

5. You may teach year-round (on and off-load) as an Arrupe Center Teaching Fellow, but you may not participate while you are receiving University summer research grant. Your endeavors as an Arrupe Center Research Fellow should be distinct from all other ongoing funded research activities.
6. We encourage you to attend Arrupe Center campus events, especially throughout the year of your fellowship.
7. Faculty may be simultaneously eligible for more than one type of Arrupe Center Fellow appointment; however, the fellowships must involve separate and distinct work.