

Arrupe Center Fellows Program **Case Writing Proposals**

Dear HSB Faculty:

This request for proposals contains **program descriptions and guidelines** for an Arrupe Center Case Writing Fellowship. We are pleased to offer a wide variety of opportunities to support your efforts integrating ethics into your teaching and research. Feel free to consult with us before you submit your application. **To apply, please fill out the online application found on our [website](#).**

Arrupe Center Staff

Tim Swift, Ph.D. Interim Director	610-660-1655	tim.swift@sju.edu
Kathy Gordon, Administrative Assistant	610-660-1142	kgordo01@sju.edu
Justin Stout, Graduate Research Assistant		justin.stout@sju.edu

Guidelines for Arrupe Center Case Writing Fellowships

1. Potential Arrupe Center Fellows submit proposals to Arrupe Center staff. The purpose of Arrupe Case Study Fellowships is to assist faculty in writing case studies that describe real-life examples of the ethical challenges facing managers in contemporary business. The Arrupe Center is happy to consider proposals that take a variety of approaches to developing a case. However, following are two suggested frameworks that can lead to successful case study proposals:
 - a. Case studies may describe an organization, or a manager, facing a difficult ethical decision. This decision should be readily evaluated using normative ethical frameworks such as utilitarianism, rights theory, or virtue ethics. Discussion questions should be included in the case that can be used by students in a classroom or in a professional development seminar.
 - b. Case studies may take a retrospective look at an organization that has committed significant ethical transgressions, and consider the antecedents to this scandal. The following questions shall be considered: What were the factors involved in leaders' and/or subordinates' calculus in making unethically sound judgements? What causes organizations to become fundamentally unethical? How can we help readers to become

aware of these antecedents to unethical behavior so as to be better prepared to avoid becoming involved in them? Discussion questions should be included to help guide group discussions in a classroom or in a professional development seminar.

2. Proposals are evaluated based upon a) the degree to which they integrate ethics in research, teaching, and/or student learning, b) the possibility for successful completion in a given time frame (usually one year), c) the quality, rigor, and completeness of the proposal, d) the complementarity to the applicants' research, teaching, and faculty development plans, and e) available funds.
3. For Arrupe Case Writing Fellowships, funding is available for ethics-related cases that: a) represent a new research stream with ethical content or b) extend current research with subsequent integration of ethical content. Funding is *not* available for cases that are a) already completed, regardless of ethical content, or b) previously funded from another source. Applicants must specify how this stream of work will substantially evolve as a result of your becoming an Arrupe Center Fellow.
4. Joint submissions are welcome as long as the lead applicant is an HSB faculty member. Funding awards will be divided evenly among all applications who are HSB faculty. Arrupe Case Writing Fellowships are available to tenure-track and visiting faculty.
5. An Arrupe Center Case Writing Fellowship stipend funding cycle starts on notification of acceptance and ends 12 months later. One-half of stipends will be disbursed via direct deposit upon acceptance of proposals and the remainder upon project completion so long as such completion occurs within one calendar year of the date of acceptance. **After the end of the cycle, no funds can be disbursed.** Research is considered complete once you have provided a completed manuscript along with proof of its submission to a scholarly publication outlet.
6. You may teach year-round (on and off-load) as an Arrupe Center Case Writing Fellow, but you may not participate while you are receiving University summer research grant. Your endeavors as an Arrupe Center Research Fellow should be distinct from all other ongoing funded research activities.
7. We encourage you to attend Arrupe Center campus events, especially throughout the year of your fellowship.
8. Faculty may be simultaneously eligible for more than one type of Arrupe Center Fellow appointment; however, the fellowships must involve separate and distinct work.

Arrupe Center Case Writing Fellowship Funding

Individual	\$5,000
Joint fellowships	\$6,000 total, divided equally